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Dick -

Mr. Casey will not attend either of these briefings and we so advised Craig Fuller's office yesterday.

17 January 1984

FILE
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TRANSMITTAL SLIP		DATE 1/13/84
TO: DCI		
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REMARKS: (DDCI received separate invitation)		
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ER 84-164/1

THE WHITE HOUSE

WASHINGTON

January 13, 1984

MEMORANDUM FOR PRESIDENTIAL APPOINTEES

FROM: CRAIG L. FULLER *CL*

SUBJECT: Budget Briefing

STAT

In my January 11 memo, I invited you to two briefing sessions for PAS-level appointees.

The time for the briefing by David Stockman on the President's Budget for FY 1985 has been changed from 10:30 a.m. to 1:00 p.m. The briefing will still be held on January 31, 1984 in Room 450 OEOB.

The briefing concerning the State of the Union Message is unchanged; it will be at 5:00 p.m. on January 25 in Room 450 OEOB.

B-300

DCI

JML

THE WHITE HOUSE
WASHINGTON

Executive Registry
64-164

January 11, 1984

MEMORANDUM FOR PRESIDENTIAL APPOINTEES

FROM: CRAIG L. FULLER *CF*

SUBJECT: January Briefings

We are planning two briefing sessions for PAS-level appointees in January:

- on Wednesday, January 25, 1984 at 5:00 p.m., I will conduct a briefing on the President's State of the Union Message; and
- on Tuesday, January 31, 1984 at ^{1:00}~~10:30~~ a.m., David Stockman will conduct a briefing on the President's Budget for FY 1985.

The briefings will be held just prior to the formal presentations to Congress. The purpose is to give you background information on the philosophy and overall approach that went into the preparation of the State of the Union Message and the FY 1985 Budget, as well as a chance to raise questions that you think you may encounter concerning their content.

The briefings will be held in Room 450 of the Old Executive Office Building. Please return the attached form to us promptly to let us know whether or not you plan to attend. Because the room holds only about 200 people, we will have to operate on a first-come-first-served basis and will not be able to accept substitutes. Also, if you sign up to come and subsequently find you cannot attend, please let us know that.

I look forward to seeing you at the Executive Forum on the 20th and at these two briefings.

B-300

DCI
EXEC
REG

NAME: _____ AGENCY: _____
TITLE: _____ TEL. # _____
ROOM #: _____ ADDRESS: _____

1. I will _____ will not _____ attend the State of the Union Briefing at 5 o'clock on January 25 in Room 450 OEOB.

I will _____ will not _____ attend the Budget Briefing at 10:30 o'clock on January 31 in Room 450 OEOB.

2. My suggestions for future briefing topics are:

Please return this form to:

Office of Cabinet Affairs
Room 129 Old Executive Office Building
Washington, D.C. 20500

If you have any questions, please call 456-2800.

THE WHITE HOUSE

The Honorable William J. Casey
Director
Central Intelligence Agency
Room 345, OEOB
Washington, DC

7E12, Hdgrs.